



Royal Burgh of Burntisland Community Council

Friday 11th October 2019
7.00 pm
Burgh Chamber

Agenda

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| Apologies for absence received
Brendan Burns, Lynne Ralph | Alex MacDonald |
| 1. Chairman's Welcome and Report
1.1. Opening remarks
1.2. Resignation of Derek Turnbull
1.3. CC members roles & responsibility & development private meetings | Alex MacDonald |
| 2. Minutes of Previous Meeting (13th September 2019) | Alex MacDonald |
| 3. Matters arising (Action Points brought forward from previous minutes)
All are either actioned or moved to their appropriate heading on the agenda.
3.1. <i>Copies of constitutions required for all recently elected members. (Alex M) Actioned</i>
3.2. <i>Item 9.7 on the June Minutes amended. (Anne) Actioned</i>
3.3. <i>Alex to resend his previous email on CAP progress to members. Actioned</i>
3.4. <i>Anne will contact Fife Council re the Local Planning budget. Actioned. See Cot Burn (Environment)</i>
3.5. <i>A concert in the Young Hall was also being arranged at the end October to raise money for the lights. Brendan will speak to George about this event. Actioned see Christmas lights.</i>
3.6. <i>Community Action Plan: Alex will send out the previous email again to all CC members. Actioned.</i>
3.7. <i>Brendan to make all the play parks information and consultation process available to the public on CC Facebook and local noticeboards. Actioned</i>
3.8. <i>Brendan/Yvonne to attend and report back to the CC on the Toll CC consultation meeting.</i>
3.9. <i>Common Good: Alex will circulate to CC members the information that he sent to Audit Scotland. Actioned.</i> | Alex MacDonald |
| 4. Any Other Business for this agenda (add at point 24) | Alex MacDonald |
| 5. Secretary's Report | Yvonne Crombie |
| 6. Treasurer's Report
6.1. Advancement of Funds form (new)
6.2. TSB Account signatories
6.3. General report | Fiona Watson |
| 7. Police Report | Andy Smith |
| 8. Environment Report:
8.1. General Report
8.2. Cot Burn in Toll Park (Funding confirmation and next steps)
8.3. (Lammerlaws: In process – defer to next meeting.) <i>John to share the new plans for the Lammerlaws with the CC, seek landowner and SNH permissions, and seek funding for the proposals.</i> | John Bruce (in absentia)
Alex MacDonald
Anne Smith |

- 9. Planning Report** Tim Hailey
- 10. Burgh Buzz:** Bill Kirkhope
- 11. Remembrance Day Events** Alex MacDonald (for John Bruce)
Remembrance Day arrangements: John to take charge of all the arrangements and pass all details to Bill Kirkhope for the Burgh Buzz by 10th October .Actioned. John has circulated the arrangements. Please confirm Bill has the details for the Burgh Buzz.
- 12. Play Parks Report** Yvonne Crombie/Anne Smith (for Brendan Burns)
- 13. Christmas lights Report** Alex MacDonald (& Brendan Burns in absentia)
- 13.1.** Responsible person *Alex will ask Carol-Anne if she is willing to be co-opted back onto the CC for the Christmas lights. (If not, would she be willing to form part of a CC subgroup on the lights led by another CC member?)*
- 13.2. Money raising brass band concert, Parish Church Hall 1st November 5.30-9.30pm
- 13.3. The Girl Guides Beetle Drive on 30th September at the Parish Church Hall raised ?£ & the Book Sale at Co-op on 28th September raised ?£ money for Christmas lights.
- 14. Links Report** Tim Hailey & Andy Smith
 From minutes September meeting: ‘A Member of the Public was unhappy about the number of vans on the Links, fast-food outlets (not just ice cream vans), vehicle movements, and Health & Safety on the Links. Who is the H&S officer responsible? Alex suggested Andy and Tim deal with these concerns – item deferred to next meeting.’
Andy/Tim to investigate and report back to CC on public concerns, as above.
- 15. 4Cs Community Council Conversation Café at Solid Rock** Yvonne Crombie
 Saturday 26th October 10.30-12 (CC members please drop in)
- 16. Community Engagement/Consultation at Toll Community Centre** Yvonne Crombie
 Monday 14th October 6.30-8.30pm (CC members please drop in)
15 & 16: Brendan and Yvonne will attend these events & report back.
- 17. Paths Report** Anne Smith
- 18. Rail Station Access Report** (Anne for Lynne Ralph in absentia)
- 18.1. *CC Rail Station subgroup to be formed working with BCDT and others. (Lynne R)* In process – Full report at next CC meeting.
- 18.2. Minutes *of last Rail Station meeting to be circulated to all CC members when available. (John/Lynne)*
- 19. Burgh Chambers Report** Alex MacDonald
- 19.1.** Short term accessibility group *Anne, Brendan, Alex, John, Lynne will look at access issues to the Burgh Chambers for CC meetings.*
- 19.2. Steering group for Burgh Chambers development project
- 20. Community Action Plan Report** Alex MacDonald
CAP Review: Outstanding. New meeting to be arranged. (Alex M)
- 21. Lack of lighting on path** between Glebe Place and A909 school crossing (BB)/Anne Smith

- 22. Edinburgh Airport Airspace Change Programme** workshop report Alex MacDonald
- 23. Contact list for Burntisland Community Organisations** Anne Smith
- 24. Any additional urgent or important items** Alex MacDonald
24.1.
- 25. Bonfire Night arrangements** Alex MacDonald
Tuesday 5th November. Entertainment from 6pm, bonfire lit 7pm, fireworks from 7.15pm.
- 26. Awaiting updates:**
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| 26.1. | Common Good | Alex MacDonald |
| 26.2. | Mossmorran | Alex MacDonald |
| 26.3. | Scots Verse competition | Christine Dewar |
| 26.4. | Community Emergency Plan | John Bruce & Andy Smith |
| 26.5. | CC website & facebook | Brendan Burns |
| 26.6. | Games Day planning | ? & Christine Dewar (Exiles reception) |
- 27. AOCB (Any Other Competent Business)** Alex MacDonald
- 27.1. *Haugh Rd & Broomhill park flooding: Cllr Langlands to report on this at the next general CC meeting or send a report. In process. Defer to next meeting.*

Date of Next Meeting 7.00pm 8th November 2019